



School Communication and Progress Feedback

Daily

Home school communication: Individual daily diaries are shared electronically using Google Classroom. All students have their own Gmail John Watson School login. Once logged into Gmail they will receive an invite to their relevant class/pod in Google Classroom. Parents are able to access Google Classroom directly and view what the teachers have added each day.

Fortnightly

Newsletters: We send a whole school newsletter every two weeks, these are detailed documents with information and photographs of activities in school and information on upcoming events and school activities. They are also posted under the Parent tab of the website.

Termly

Termly Progress Calls (6 times a year): We call parents at home to give you an update on your child's progress on the last Wednesday of each term. If you are not able to take the call we will leave a message. If this is not a convenient time please contact your class teacher to arrange an appropriate time for this call.

Home Learning: Fun, practical activities to support your child learning in the home are sent home each term and posted on the school's website under the Curriculum tab.

Annually

Meet the Teacher: At the beginning of each academic year, we provide an opportunity for you to meet your child's teacher, see the classroom and understand the timetable.

Parents' Evening: This happens after school in the Spring term each year and is an opportunity to discuss your child's individual learning plan. (This may be a virtual meeting)

Annual Review: These meetings happen during the school day in the Summer Term. They are vital opportunities to discuss progress and agree on targets and provision for the school year. Attendance is essential. (This may be a virtual meeting)

School Progress Report - These are sent as part of the annual review process and form part of the EHCP review meetings

Other Communications and Information

Pupil Absence: Please inform school everyday that your child is not in school and provide a reason. If we do not hear from you and your child is absent, we will call you to check in and discuss the reason for absence.

ParentMail: We communicate with Parent via ParentMail. ParentMail makes life just that little bit easier. With one single account you can receive information, complete forms and make payments to any school, club or nursery that offers the system. Accessed from your smartphone or computer, mums and dads can even share accounts and be kept up-to-date—all at the swipe of the free ParentMail app. Please ensure you can access this.

Records of Communication: it is important we know how your child is at home, if they or you are worried about anything , or they have a bruise or injury please let us know.

School Meals: Please ensure you understand the electronic process for ordering a school meal for your child **Packed lunch:** (no nuts please)

Website: Our website address is <https://www.johnwatsonschool.org/> it has a wealth of information about the school please ensure you can access this.

School Transport: It is the parent's responsibility to ensure children get to and from school safely. If you receive OCC school transport, either directly or through an OCC contract with a taxi company, please ensure they know when your child will not be using this service. If someone from another agency or a friend collects your child, please ensure we have been notified.

NHS staff: We have Kim and Andrea from the Special School Nursing Team and regular NHS therapists in school. They can be contacted via email or phone.

Andrea - Andrea.Farres@oxfordhealth.nhs.uk - 07770 322049

Kim - kim.willoughby@oxfordhealth.nhs.uk - 07979 01075

They are available to meet with you out of school time including the school holidays so please ask if you want more support.

Contact Details

Primary	Secondary
Address: Littleworth Road, Wheatley, Oxford, OX33 1NN	Address: The Steve Drywood Building, Wheatley Park School Campus, Holton, OX33 1QH
Tel: 01865 452725 Option 1	Tel: 01865 452725 Option 2